This policy has been developed to protect the rights of children to learn and teachers to teach without distraction or threat, from phones, camera phones and recording devices.

We acknowledge that mobile phone technology may assist communication, but insist that all communications to the school are coordinated through the front office. Urgent messages will be passed on in a timely manner and that the needs of children are met through contact with carers through front office staff and teachers.

The school currently monitors visitors and communications to students from outside the school. All visitors to the school are required to register their presence at the school reception prior to having contact with students.

All landline telephone calls for student information is taken by Front Office reception and then passed onto the students. This process ensures that students receive appropriate and timely information from
their families, and that the school is aware of changes to the student’s routine during the day, so that the school can carry out its duty of care.

- If students or staff members bring their mobile phones to school they do so at their own risk.
- The school will insist personal mobile phones are switched off during school hours, this includes play/break periods, excursions, camps and while on the school bus. A school mobile is available to teachers on excursions/camps etc.
- The school will confiscate phones that are on school grounds and are being used during school hours. The confiscated phone will only be returned to the child’s caregiver.

Recommendations for families: -

- Parents and caregivers refrain from allowing children to bring phones to school.
- Parents and caregivers provide training for their children about the appropriate and safe use of all technology.
- Negotiate with the school should a situation arise where exceptional circumstances exist and urgent communication may be required with a student and the use of a mobile phone is essential.